

Francis City Council Meeting
Thursday, April 09, 2015 7:00 pm
Francis City Community Center
2319 South Spring Hollow Rd.
Francis, Utah 84036

Attending: Mayor R. Lee Snelgrove, Councilmembers Matt Crittenden, Byron Ames, Jeremie Forman, Shana Fryer, City Recorder Suzanne Gillett, City Attorney Kraig Powell

Excused: Engineer Scott Kettle

Others Attending: Ted McAleer, Jeff Jones, Lance Burrell and Charlie Anderson

1. Welcome, Introductions & Pledge of Allegiance—The Mayor welcomed all in attendance and asked Councilmember Forman to lead in the pledge of allegiance.

2. Public Comment—The Mayor opened the meeting up for public comment. Charlie Anderson asked the Council if they had anything to do with the CCR's in River Bluffs. The Mayor informed Charlie that the Council cannot sign off on the CCR's, but they have to at least meet the City standards. The HOA may choose to be stricter than the city.

3. Public Hearings—None

4. Discussion, Update, and Approval on Potential Actions Items

A. Jeffery B. Jones, AICP—Summit County Economic Development Director—Jeff Jones and Ted McAleer were present from the County and wanted to talk a little bit about economic development. Jeff informed everyone that he has been asked to work with the eastern side of Summit County and develop industries that we already have, or they will help develop startup businesses. Part of the reason that he invited Ted McAleer here is because he represents the Pando Labs, which is their incubator, accelerator and shared work space in the Park City area. They have a tremendous group of people that are willing to come out and help Cities in the County.

On May 11th they will be kicking off an entrepreneurship program that will be held at the County building on a weekly basis for 15 weeks. He is looking for 10 participants. It is kind of like a pilot program. The Program is called who owns the Ice House. It's a Coffman based entrepreneurship program. If we have folks that would be a good candidate for that the program or if you know of a senior in high school that would like to participate in something like that, he would like the Council to email him their name. The County will be picking up the cost for all of those enrolled in the program. Jeff informed the Council that he really loves this program.

Councilmember Ames wanted to know if it had to be a senior this year or could it be a junior this year. Jeff said that it could be someone who will be a senior next year. The whole idea is that they want folks to think about entrepreneurship not just as something that happens by accident, but to kind of get their wheels turning at an early age.

Jeff turned the time over to Ted. Ted explained that he became the Managing Director of Pando Labs in December. Ted wanted to explain some of the terms that Jeff referenced. The co working space has popped up in a lot of Cities all around the Country. That is a space where entrepreneurs and members of the financial community can come together and share a space. They feel that this way bigger things can happen. Ted explained how the whole project came about.

The inception of this came about by Park City having some discussions about entrepreneurship. Then in 2013 the Park City Angel Network came about. Ted explained how that all worked and came about. The Park City Angel Network put the first \$30,000 into a 501-3C called Pando Labs and they have kicked off a series of programs both public and private for companies. They are located out by Jeremy Ranch right along the frontage road. They have seven offices and a lot of open space.

Ted informed the Council that he really believes in economic diversity.

Councilmember Ames asked for some contact information, Ted passed out his business cards.

Councilmember Forman wanted to know if they worked with anything or what exactly they worked with. Ted explained that they worked with big companies or just individually. They were then asked what if anything can the City Council do to start putting things into motion to become attractive for businesses. The Council needs to figure out a way to get things working here. Jeff explained what they could do to help the City, and what steps would need to be taken.

Councilmember Crittenden asked if there services were free and he was told yes. The Mayor told Jeff and Ted that he appreciated them coming.

B. Decide on Election Officials—The Mayor informed the Council that they need to decide on the election officials. The Mayor asked what the Council thought. There was a brief discussion.

Councilmember Ames made a motion to approve Patty Larsen, Myra Housel, Dixie Averett, Dixie Thompson and Kay Atkinson. Councilmember Crittenden seconded the motion. All voted in favor, motion passed.

C. Resolution on Municipal Wastewater Planning Program---The Mayor explained that this is something that we do every year and the City has to do a self-assessment. Then we have to submit it by Resolution. The Mayor read the Resolution.

Councilmember Fryer just wanted to know where the new industrial connection was. That was explained.

Councilmember Fryer made a motion that we accept the Municipal Waste Water Planning Resolution. Councilmember Ames seconded the motion. All voted in favor, motion passed.

D. Arbor Days May 9th, 2015—Lance Burrell introduced himself and said that he was working on his Eagle Project. He found out about Arbor Day and decided to do his project on Arbor Day and is helping to get things in order to plant some trees and run the irrigation lines to them. He explained everything that he has done for his project. His biggest stepping stone is Arbor Day itself. He is here to invite the Council to come and help him and the City.

Councilmember Ames said he liked Lance saying he picked this project because it has a deadline.

Lance asked everyone to meet at 8:30 a.m. on the 9th of April at the City Building. He will then show them all how the trees need to be planted, and lunch will be served.

E. Sewer Update-- The Mayor stated that Engineer Kettle wasn't here, but that on Wednesday the 15th at 12:30 p.m. they have to go sign all of the bond paperwork on the sewer project. There was a brief discussion on who would need to be in attendance at the bond closing.

F. Frontier Days Update--Planner Burrell updated the Council on the sponsors, booth vendors, and the bands. She also wanted to know if they could change the meetings to City Council Meetings.

Councilmember Ames said if the meetings were shorted then he was ok with doing it in City Council.

Councilmember Forman said if the Council can keep track of the people working underneath them then he is ok with it.

The Mayor said he thinks if we are going to have the meetings, then they need to just be follow up on what is already planned and not keep adding things.

Planner Burrell said there is a scheduled meeting for April 22, maybe we could re-schedule it. The Queen contest is May 16th, and Courtney has LT scheduled with everything so we should be ok. Council decided to cancel the April meeting and just have one in May on the 20th at 7:00 pm.

Kevin Cannon has contacted the International Dutch oven society and they are working on things. Planner Burrell would propose that in the meantime everyone keep in touch with her.

Councilmember Crittenden said that he has reached out to Sportsman's Warehouse and hasn't heard anything back. Planner Burrell said that Kevin Cannon did speak with someone at Sportsman's.

Councilmember Forman said that we needed to get some more bull ropes made. Councilmember Crittenden said that he would talk with his dad to see if he would make them. There was a brief discussion on the city signs.

G. Yard Clean Up---The Mayor said that they discussed in staff meeting the free dump that the County used to do, and they don't offer free dumping any more. Hazardous waste from the household is all that they accept at three mile.

Planner Burrell feels that the potential for fires this year is going to be higher. She thinks that we should get a wood chipper here and have people bring their trees, and then the City could mulch it and put it on all the trees. This is supposed to be a free service. The Mayor will talk with Luke about this and see what kind of time he has if the City were to do a dumpster.

H. Water Restrictions Discussion---The Mayor asked Luke to prepare something for the City on the wells to see where they are. He suggests that in April's water bill that they just send out a letter suggesting conserving water and that they ask people to set their sprinklers to see if we can get them to just not water between 10:00 am and 6:00 pm...

I. Codification Update—Attorney Powell passed out the letter that came back with the packet. He explained that he had met with Planner Burrell and City Recorder Gillet and discussed the letter a little bit. He sees three tasks. Review packet, second to make sure it is the amount of sections that you want. Third, there are a lot of other Cities out there that have more sections than we do, so we should review some of the other Cities. Attorney Powell said that he is going to go look at other Cities and see what they have.

The end goal is that we will have a day at a Council Meeting when the code is adopted, at that point it will be on line.

He feels that the office staff need to meet regularly on Wednesday morning. They will meet and review so many chapters. Then each month before the Council Meeting the changes will be passed out.

Councilmember Fryer asked if we could send the work done along the way. Attorney Powell said it would probably not be a good idea.

The Mayor wanted to know if the Council wanted a hard copy or not. All Councilmembers requested a hard copy, except Councilmember Fryer. Second comment was, by virtue of responsibility this falls under the City Recorder, because she is the record keeper. Recorder Gillett has said that she will compile everything if the Council is ok with having one person that they are going to. The Mayor informed Council that he agrees with Attorney Powell that we need to have as many eyes on this as possible. The Mayor said that it is the Council's responsibility to do this and it is Suzanne's responsibility because she is the recorder.

5. Council Business

A. Council Reports---Councilmember Forman wanted to know if any bids on a table are in. He was told no, if none by next month we will move forward. He also informed the Council of some items they may need for the shacks.

Council decided to approve \$1000 for shack items.

Councilmember Ames said that Ure came to visit with him and gave him a flyer on the roads.

Councilmember Crittenden said that on his road where they did the cut for the water line the road is sinking in. Down by Bushels all of the gravel is washed out.

B. Planner Reports--Planner Burrell said that the staff had met with the County Planning Department on the new zoning. They will have a hearing from Kamas to Francis on May 7th at the Kamas City building. She informed Council on everything that they had talked about.

C. Mayor Reports---None

D. Financial & Upcoming Events—Brief discussion on Frontier Days.

E. Report and Approval of Bills Paid— *Councilmember Ames made a motion to approve the check register and approve the bills. Councilmember Fryer seconded the motion. All voted in favor, motion passed.*

F. Approval of Minutes from March 12, 2015—*Councilmember Forman made a motion to approve the minutes of the March 12, 2015 meeting. Councilmember Crittenden seconded the motion. All voted in favor, motion passed.*

6. Closed Executive Session (Pending Potential Purchase & Litigation Update)

Mayor Snelgrove made a motion to go into closed executive session. Councilmember Ames seconded the motion. All voted in favor, motion passed.

Councilmember Ames made a motion to go back into the general session. Councilmember Crittenden seconded the motion. All voted in favor, motion passed.

Mayor Snelgrove made the motion to adjourn the meeting. Councilmember Crittenden seconded the motion. All voted in favor, motion passed.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

7. Meeting Adjourned

Minutes accepted as to form this _____ day of May 2015.

Mayor R. Lee Snelgrove

City Recorder Suzanne Gillett